



LORI L. SPIELMAN  
First Selectman

STATE OF CONNECTICUT – COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187  
ELLINGTON, CONNECTICUT 06029-0187  
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[www.ellington-ct.gov](http://www.ellington-ct.gov)

JAMES M. PRICHARD  
Deputy First Selectmar

SARAH D. COOK  
MELINDA M. FERRY  
DAVID E. STAVENS  
RONALD F. STOMBERG  
JOHN W. TURNER

## BOARD OF SELECTMEN

Monday, December 2, 2019  
Town Hall Meeting Hall

### MINUTES

SELECTMEN PRESENT: Lori Spielman, James Prichard, Ronald Stomberg, John Turner,  
David Stavens, Melinda Ferry, Sarah Cook

OTHERS PRESENT: Senator Saud Anwar, Tom Palshaw, Peg Busse

Prior to the meeting being called to order, the Town Clerk, Diane McKeegan, administered the Oath of Office to the First Selectman Lori Spielman, and Board of Selectmen (BOS) members Melinda Ferry, Sarah Cook, James Prichard, David Stavens, Ronald Stomberg and John Turner.

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of Selectmen (BOS) meeting was called to order at 7:06 PM by First Selectman Spielman. The Pledge of Allegiance was recited.

### II. CITIZENS' FORUM: [Non agenda items]

Peg Busse, 37 Abbott Road, said that the audit should be completed in a timelier manner. She also suggested that temporary help be hired for the Finance Office while the search for a new Finance Officer is underway.

### III. ORGANIZATION OF 2019-2021 BOARD OF SELECTMEN

Mr. Turner made the following motion to add an item to the agenda.

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO ADD TO THE AGENDA;  
NEW BUSINESS AGENDA ITEM A. AUTHORIZATION TO FILL MAINTAINER I POSITION,  
DEPARTMENT OF PUBLIC WORKS.

- A. First Selectman's Remarks: Ms. Spielman congratulated the Board of Selectmen members on their re-election success and said she is pleased to continue with

the same BOS, as they all work very well together. She thanked the members for giving their time in service to the Town of Ellington.

B. Election of Deputy First Selectman

MOVED (TURNER), SECONDED (STAVENS) AND PASSED [AYE: TURNER/STAVENS/FERRY/COOK/STOMBERG; ABSTAIN: PRICHARD] TO APPOINT JAMES PRICHARD AS DEPUTY FIRST SELECTMAN, AS RECOMMENDED BY THE FIRST SELECTMAN.

C. Agenda Format/Rules of Procedures

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO ADOPT THE RULES OF PROCEDURE AND AGENDA FORMAT PROPOSED IN THE MEMO SUBMITTED TO THE BOARD OF SELECTMEN DATED NOVEMBER 21, 2019.

D. Appointment of Recording Secretary

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO APPOINT LOUANN CANNELLA AS RECORDING SECRETARY TO THE BOARD OF SELECTMEN AND JULIA CONNOR AS DEPUTY RECORDING SECRETARY TO THE BOARD OF SELECTMEN, AS RECOMMENDED BY THE FIRST SELECTMAN.

E. Board of Selectmen Assignments

1. Selectmen Committees
2. Selectmen Liaison Assignments
3. Selectmen Representatives [Voting Members]

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO APPROVE THE SELECTMEN COMMITTEE ASSIGNMENTS, LIAISON ASSIGNMENTS AND REPRESENTATIVES APPOINTMENTS FOR 2019-2021, AS SUBMITTED AND RECOMMENDED BY THE FIRST SELECTMAN [ATTACHED].

F. Appointment of Other Board/Commission Representatives to Permanent Building Committee

1. Board of Finance

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO TABLE THIS AGENDA ITEM TO THE DECEMBER 9, 2019 BOARD OF SELECTMEN REGULAR MEETING, PENDING RECOMMENDATION FROM THE BOARD OF FINANCE.

2. Board of Education

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT GARY BLANCHETTE, AS THE BOARD OF EDUCATION REPRESENTATIVE, TO THE PERMANENT BUILDING COMMITTEE TO A TERM ENDING NOVEMBER 2, 2021.

3. Planning and Zoning Commission:

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO TABLE THIS AGENDA ITEM TO THE JANUARY 13, 2020 BOARD OF SELECTMEN REGULAR MEETING, PENDING RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION.

G. Appointment of Board of Finance Representatives to Ad Hoc Emergency Services Committee

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO TABLE THIS AGENDA ITEM TO THE DECEMBER 9, 2019 BOARD OF SELECTMEN REGULAR MEETING, PENDING NOTIFICATION FROM THE BOARD OF FINANCE.

H. Appointment of Town Attorney

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO REAPPOINT DORIAN REISER FAMIGLIETTI FROM THE FIRM KAHAN KERENSKY & CAPOSSELA LLP, AS TOWN ATTORNEY FOR A TWO-YEAR TERM EFFECTIVE DECEMBER 2, 2019 THROUGH DECEMBER 6, 2021, AS RECOMMENDED BY THE FIRST SELECTMAN.

I. Appointment of Special Counsel – Town

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT THE FIRM OF KAINEN, ESCALERA & McHALE, PC AS SPECIAL COUNSEL FOR A TWO-YEAR TERM EFFECTIVE DECEMBER 2, 2019 THROUGH DECEMBER 6, 2021 FOR ALL LABOR MATTERS, AS RECOMMENDED BY THE FIRST SELECTMAN.

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT THE FIRM OF DAY PITNEY, LLP FOR A TWO-YEAR TERM EFFECTIVE DECEMBER 2, 2019 THROUGH DECEMBER 6, 2021 FOR ALL BONDING MATTERS, AS RECOMMENDED BY THE FIRST SELECTMAN.

J. Appointment of Special Counsel – Board of Education

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO APPROVE THAT THE BOARD OF EDUCATION RETAIN THE LEGAL SERVICES OF KAINEN, ESCALERA AND McHALE, P.C. AND FORD AND HARRISON, LLP FOR SERVICES IN THE AREAS OF COLLECTIVE BARGAINING NEGOTIATIONS, LABOR RELATIONS/PERSONNEL AND OTHER EDUCATION ISSUES AND THE LEGAL SERVICES OF SHIPMAN AND GOODWIN, LLP AND CHINNI & MEUSER, LLC FOR MATTERS

INVOLVING SPECIAL EDUCATION AND OTHER EDUCATION ISSUES FOR 2019-2021, AS RECOMMENDED BY THE BOARD OF EDUCATION.

K. Board of Selectmen 2020 Meeting Schedule

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE 2020 MEETING SCHEDULE FOR THE BOARD OF SELECTMEN, AS PRESENTED IN THE DRAFT. [ATTACHED]

IV. UNFINISHED BUSINESS

A. Town Meeting December 9, 2019 Change of Location

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO RELOCATE THE DECEMBER 9, 2019 TOWN MEETING FROM THE ELLINGTON SENIOR CENTER TO THE TOWN HALL MEETING HALL, 55 MAIN STREET, ELLINGTON, BEGINNING AT 7:00 P.M. DUE TO THE COMPLETION OF TOWN HALL MEETING HALL RENOVATIONS.

V. NEW BUSINESS

A. Authorization to Fill Maintainer I Position, Department of Public Works

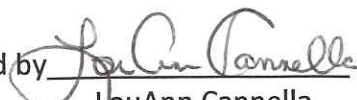
MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO AUTHORIZE THE FIRST SELECTMAN TO HIRE A FULL-TIME MAINTAINER I FOR THE DEPARTMENT OF PUBLIC WORKS TO REPLACE BENJAMIN PARE, WHO RESIGNED HIS POSITION EFFECTIVE DECEMBER 31, 2019, AS RECOMMENDED BY THE DIRECTOR OF PUBLIC WORKS/WPCA ADMINISTRATOR.

Mr. Turner said that the Board of Education will be disseminating information to all regarding their next meeting regarding Windermere School scheduled for December 12, 2019. He asked that they watch for the details regarding this meeting.

VI. ADJOURNMENT

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING OF THE BOARD OF SELECTMEN AT 7:20 P.M.

Submitted by

  
LouAnn Cannella  
Recording Secretary

Approved by

  
Lori Spielman  
First Selectman

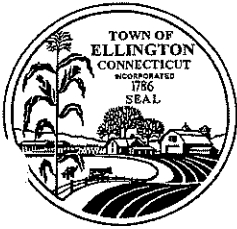
## 2019-2021 Committee Worksheet Selections of the Board of Selectmen

# DRAFT

<b>Selectmen Committees</b>	
Meets as needed	<b>2019-2021</b>
Auditing Committee	Stomberg, Prichard, Ferry
Capital Improvements Committee	Stavens, Ferry, Prichard
Personnel Committee	Prichard, Stavens, Cook
Personnel Policies Committee	Spielman, Cook, Stavens
Town Ordinances Committee	Stomberg, Ferry, Turner
Town Policies Committee	Stomberg, Cook, Turner
Deferred Compensation Committee First Selectman, BOF Chair, IAB Chair	Spielman, Rachek, Kubas

<b>Selectmen Liaison Assignments</b>	
Attend meetings and/or review meeting minutes. Report back to BOS.	<b>2019-2021</b>
Board of Finance	Spielman
Board of Education	Ferry
Conservation Commission	Prichard
Crystal Lake Fire Department	Stomberg
Crystal Lake Milfoil Committee	Turner
Economic Development Commission	Stavens
Ellington Fire Department	Turner
Ellington Volunteer Ambulance Corps, Inc.	Turner
Hall Memorial Library	Ferry
Housing Authority	Cook
Human Services Commission	Ferry
Inland/Wetlands Agency	Stavens
Insurance Advisory Board	Prichard
Parks & Recreation Commission	Cook
Planning & Zoning Commission	Prichard
Water Pollution Control Authority	Stavens
Zoning Board of Appeals	Stomberg

<b>Selectmen Representatives - Voting Members</b>	
Attendance required at meetings	<b>2019-2021</b>
Permanent Building Committee 1-BOS, 1-BOF, 1-BOE, 1-PZC	Stomberg
Emergency Services Committee [Ad Hoc] 2-BOS, 2-BOF, 2-EVFD, 2-CLFD, 2-EVAC, 1 EM	Turner, Cook



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## Board of Selectmen 2020 Meeting Schedule

All Board of Selectmen (BOS) Meetings will start at **7:00 p.m.** and are held in the Town Hall Meeting Hall.  
**Bold** indicates Board of Finance meetings regarding the **Town Budget**.

January	6	Monday	BOS and BOF Combined Capital Improvements Hearing
	13	Monday	Regular Meeting
	27	Monday	Capital Improvements Deliberations
February	10	Monday	Regular Meeting
	18	Tuesday	<b>BOS Capital Improvements Presentation/Board of Finance Meeting @ 8:00 PM</b>
	24	Monday	Budget Meeting
March	9	Monday	Regular Meeting
	24	Tuesday	<b>BOS Budget Presentation/Board of Finance Meeting @ 7:00 PM</b>
April	13	Monday	Regular Meeting and Crystal Lake Regatta Public Hearing
	14	Tuesday	<b>Budget Public Hearing at Ellington High School @ 8:00 PM</b>
May	11	Monday	Regular Meeting
	12	Tuesday	<b>Annual Town Budget Meeting at Ellington High School @ 8:00 PM</b>
June	8	Monday	Regular Meeting + <i>Commission Member Recognition</i>
July	13	Monday	Regular Meeting
August	10	Monday	Regular Meeting
September	14	Monday	Regular Meeting
October	5	Monday	Regular Meeting + <i>Employee Recognition</i>
November	9	Monday	Regular Meeting
December	14	Monday	Regular Meeting